



# PUBLIC WORKS DEPARTMENT- GENERAL FUND

The Public Works Department is the largest City department and is organized into seven major divisions: Administration; Engineering; Operations; Parking; Resource Recovery; Transportation Engineering; and Wastewater.

The primary goals of the department are to efficiently deliver a broad range of municipal services to residents, businesses, and visitors of Santa Cruz in a manner that is a safe, professional, sustainable, and cost-effective, with a focus on community responsiveness and customer service.



## Key Programs Overseen by Public Works:

- ✔ General Engineering & Pavement Projects
- ✔ Department Commission Support
- ✔ Active Transportation Plan
- ✔ Internal and Central Services
- ✔ Capital Investment Program
- ✔ Street and Sign Maintenance

### Contact Us:

- ☎ 831-420-5160
- 🌐 [www.santacruzca.gov/Government/City-Departments/Public-Works](http://www.santacruzca.gov/Government/City-Departments/Public-Works)
- 📍 *Public Works Administration and Engineering Office*  
809 Center St., Room 201, Santa Cruz

- Parking Office*  
124 Locust St.
- Resource Recovery Facility*  
605 Dimeo Ln.
- Corporation Yard\**  
1125 River St.
- Wastewater Treatment Facility\*110*  
California St.

\* Not open to the public

## Core Services

- The Administration division supports all department divisions. A key function to the Administration division is providing customer service to the residents of Santa Cruz, providing accurate information about Public Works programs and projects, and connecting the community to the appropriate resources. The Administration division leads the Transportation and Public Works Commission. Administration leads the department budget process, supports expenditure control, project reimbursements. The Administration division also provides administrative support for human resources functions.
- The Engineering Division develops and manages the department and citywide Capital Investment Program, which includes design of construction and repair and improvements to the City's capital assets such as roadways, utilities, sanitary sewer, storm water system, refuse system, and City facilities. Engineering also provides development review and permitting.
- The Operations Division provides maintenance, repair, construction, and procurement services related to City streets, publicly owned sidewalks, lighting and energy efficiency projects, signage, City vehicles, equipment, and City-owned facilities. The division also performs homelessness response debris abatement as well as flood control and vegetation management.
- The Transportation Engineering Division provides engineering design for traffic and parking improvement projects and oversees the City's circulation and parking systems, including streets and sidewalks serving pedestrians, bicycles, private vehicles, and public transit. Additionally, it seeks, procures, and manages state, federal, and other funding for transportation-related projects and programs and creates and implements transportation parking policy.



## FY 2026 Accomplishments

FY 2026 Accomplishments	<i>Fiscal Sustainability and Transparency</i>	<i>Strong Businesses and Vibrant Downtown</i>	<i>Housing</i>	<i>Homelessness Response</i>	<i>Public Safety and Community Well-Being</i>	<i>Natural and Built Infrastructure</i>	<i>Thriving Organization</i>
Completed advanced design on the 800 West Cliff Drive Road Relocation project 🌲					X	X	
Initiated design work for the Curb Ramp and Traffic Island Replacement project on the NE corner of Ocean/Water 🌲		X			X	X	
Initiated design work for the Cliff access stairs for Cowells Beach & Indicators 🌲					X	X	
Completed reconstruction efforts on West Cliff Drive 🌲❤️					X	X	
Kicked off Lighthouse Point Geologic Hazard Study 🌲							
Completed paving and/or sidewalk projects at Escalona and Highland and at the Bay Drive separated bike lane and path 🌲❤️					X	X	
Completed construction of Segment 7 Phase 2 of the Rail Trail 🌲❤️					X	X	
Completed construction of Traffic Calming Pilot Program 🌲⚖️❤️					X	X	
Completed advanced design of the Bay Corridor Separated Bike Lanes and Pedestrian Path, completed construction of the first phase 🌲❤️					X	X	
Completed advanced design of Swanton Delaware Multiuse Path project 🌲❤️					X	X	
Initiated pilot project with Santa Cruz City Schools for middle school e-bike parking permit and safety training 🌲⚖️❤️					X	X	
Completed Active Transportation Plan Update 🌲⚖️❤️	X				X	X	
Completed Pacific Beach Roundabout Enhancements to improve bicycle crossings at the railroad tracks 🌲❤️					X	X	
Completed Advanced Dilemma Zone traffic signal safety project 🌲❤️					X	X	
Finalized grant funding for EV infrastructure 🌲	X				X	X	X
Continued installation of Corp Yard security measures 🌲	X				X	X	X
Integrated solar data into City's Energy Manager program 🌲	X					X	X

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Reduced City facilities PG&E Demand Charges 🌲	X				X	X	X
Completed San Lorenzo River Flood Control projects 🌲💖	X				X	X	X
Continued promoting a positive and safe work environment to maintain employee retention							X
Completed analysis of all department funds, including funding commitments where funds are overburdened	X					X	X
Established site-specific safety committees at each Public Works facility							X

### FY 2027 Goals

FY 2027 Goals	<i>Fiscal Sustainability and Transparency</i>	<i>Strong Businesses and Vibrant Downtown</i>	<i>Housing</i>	<i>Homelessness Response</i>	<i>Public Safety and Community Well-Being</i>	<i>Natural and Built Infrastructure</i>	<i>Thriving Organization</i>
Realign multi-use path at on West Cliff at Getchell Street and Lighthouse Field State Beach 🌲💖					X	X	
Complete all "in water" work on Murray Street Bridge; re-open to one way traffic 🌲💖					X	X	
Complete design of Bay Corridor Protected Bike Lanes and Pedestrian Path Project 🌲💖					X	X	
Complete design of Water Street Protected Bike Lanes 💖					X	X	
Complete Safety Action Plan 🌲⚖️💖					X	X	
Complete first phase Plan Lines for Downtown Expansion Plan area 💖		X				X	
Complete design of Segment 8 and 9 Rail Trail 🌲💖					X	X	
Begin Facilities transition to Cityworks work order system	X						X

FY 2027 Goals	<i>Fiscal Sustainability and Transparency</i>	<i>Strong Businesses and Vibrant Downtown</i>	<i>Housing</i>	<i>Homelessness Response</i>	<i>Public Safety and Community Well-Being</i>	<i>Natural and Built Infrastructure</i>	<i>Thriving Organization</i>
Complete annual San Lorenzo River Flood Control projects 🌳❤️	X				X	X	X
Increase revenue from Low Carbon Standard Fuel (LCFS) credits by installing additional EV chargers at City facilities 🌳	X					X	X

### Workload Indicators

Workload Indicators	Strategic Plan Focus Area	FY 2023 Actual	FY 2024 Actual	FY 2025 Actual	FY 2026 Estimate	FY 2027 Goal
Total budget for major capital improvement projects 🌳⚖️❤️	Fiscal Sustainability and Transparency; Public Safety and Community Well-Being; Natural and Built Infrastructure	\$27M	\$40M	\$39M	\$25M	\$30M
Public Works permits issued ❤️	Public Safety and Community Well-Being	968	1,075	1,197	1,175	1,200
Number of potholes filled by Streets crews ❤️	Public Safety and Community Well-Being	584	600	650	700	400
Number of new/replaced chargers at City facilities or parking lots 🌳	Natural and Built Infrastructure	4	4	0	2	6
Number of Public Works requests received and completed from Community Request for Service Portal (CRSP) 🌳⚖️❤️	Public Safety and Community Well-Being; Thriving Organization	409	300	617	900	800

Workload Indicators	Strategic Plan Focus Area	FY 2023 Actual	FY 2024 Actual	FY 2025 Actual	FY 2026 Estimate	FY 2027 Goal
Number of work orders completed for repairs/maintenance of City facilities by Facilities employees ❤️	Natural and Built Infrastructure	3,560	3,686	3,800	3,850	3,900
Number of completed Public Works personnel requisitions ❤️	Public Safety and Community Well-Being; Thriving Organization	70	40	36	40	35

### Performance Measures

Performance Measures	Strategic Plan Focus Area	FY 2023 Actual	FY 2024 Actual	FY 2025 Actual	FY 2026 Estimate	FY 2027 Goal
# of plan reviews completed by Public Works 🌳 ⚖️ ❤️	Strong Businesses and Vibrant Downtown; Public Safety and Community Well-Being; Natural and Built Infrastructure	330	305	310	310	313
Pavement Condition Index (PCI) rating score (goal of 70) 🌳 ⚖️ ❤️	Natural and Built Infrastructure; Public Safety and Community Well-Being	65	63	61	61	63
Amount of Low Carbon Fuel Standard (LCFS) credits generated from City owned vehicle chargers 🌳 ⚖️ ❤️	Fiscal Sustainability & Transparency; Thriving Organization	\$0	\$7,175	\$1,200	\$10,000	\$15,000
% of facilities work orders closed or completed within 7 days 🌳	Natural and Built Infrastructure	97%	89%	90%	97%	98%

## Staffing

The position list below includes personnel who are funded exclusively by the General Fund, as well as personnel who have funding allocated to Public Works enterprise funds in addition to the General Fund. Personnel funded exclusively by Public Works enterprise funds are listed in the 'Public Works Department – Enterprise Funds' department summary.

Positions*	FY 2024 Amended*	FY 2025 Amended*	FY 2026 Amended*	FY 2027 Proposed	FY 2027 Change
Administrative Assistant I/II	4.00	4.00	4.00	3.00	(1.00)
Administrative Assistant III	-	-	1.00	1.00	-
Administrative Services Supervisor	1.00	1.00	1.00	1.00	-
Assistant Engineer I/II	7.00	7.00	7.00	7.00	-
Associate Planner I/II	1.00	1.00	1.00	1.00	-
Associate Professional Engineer	5.00	5.00	5.00	5.00	-
Assistant Director of Public Works/City Engineer	1.00	1.00	1.00	1.00	-
Building Maintenance Worker II	2.00	2.00	2.00	2.00	-
Director of Public Works	1.00	1.00	1.00	1.00	-
Engineering Associate	2.00	2.00	2.00	2.00	-
Engineering Associate-Limited Term	-	1.00	1.00	-	(1.00)
Engineering Technician	4.00	4.00	4.00	4.00	-
Environmental Programs Analyst I/II	1.00	1.00	1.00	1.00	-
Facilities Maintenance and Energy Project Coordinator	1.00	1.00	1.00	1.00	-
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00	-
Field Supervisor	2.00	2.00	2.00	2.00	-
Homelessness Response Field Sup	1.00	1.00	1.00	1.00	-
Homelessness Response Field Worker	3.00	3.00	3.00	3.00	-
Management Analyst	1.00	1.00	2.00	2.00	-
Principal Management Analyst	1.00	1.00	1.00	1.00	-
Principal Planner	-	1.00	1.00	1.00	-
Project Manager II	-	-	1.00	1.00	-
Public Works Operations Manager	1.00	1.00	1.00	1.00	-
Sr Homelessness Response Field Wkr	1.00	1.00	1.00	1.00	-
Senior Professional Engineer	3.00	3.00	4.00	4.00	-
Senior Service Maintenance Worker	4.00	4.00	4.00	4.00	-
Service Field Crew Leader	3.00	3.00	3.00	3.00	-
Service Maintenance Worker	6.00	6.00	6.00	6.00	-
Transportation Manager	1.00	1.00	1.00	1.00	-
Transportation Coordinator	1.00	1.00	1.00	1.00	-
Transportation Planner I/II	1.00	1.00	1.00	1.00	-
<b>Total</b>	<b>60.00</b>	<b>62.00</b>	<b>66.00</b>	<b>64.00</b>	<b>(2.00)</b>

\* "Amended" refers to the FTE count as of the adopted budget of the indicated fiscal year, plus any adjustments authorized by City Council within the course of the year

## Budget Summary - Public Works

		Fiscal Year 2026			Fiscal Year 2027 Proposed*	
		Fiscal Year 2025 Actuals*	Adopted Budget*	Amended Budget*		Year-End Estimate*
<b>EXPENDITURES BY CHARACTER:</b>						
Personnel Services		9,683,528	10,562,854	10,732,320	10,469,803	11,121,609
Services, Supplies, and Other Charges		10,674,803	13,661,212	13,259,076	12,633,473	14,121,339
Capital Outlay		327,941	461,343	1,442,839	264,413	190,700
Debt Service		417,607	-	236,452	236,452	241,429
<b>Total Expenditures</b>		<b>21,103,880</b>	<b>24,685,409</b>	<b>25,670,687</b>	<b>23,604,141</b>	<b>25,675,077</b>
<b>EXPENDITURES BY ACTIVITY:</b>						
Public Works Administration	4101	2,189,328	2,583,829	2,643,973	2,584,890	2,445,694
Engineering	4102	1,534,933	1,994,922	2,109,252	1,648,273	2,086,625
Public Works Operations	4103	352,731	277,253	279,573	276,461	299,784
Facilities Services	4110	1,355,759	1,448,305	1,684,537	1,570,127	1,660,750
Energy Efficiency	4111	975,244	535,363	891,284	914,109	787,044
Street Maintenance and Sidewalk Repair	4210	2,362,561	2,548,796	2,719,677	2,472,125	2,636,610
Traffic Engineering	4220	1,012,999	1,362,867	1,399,860	1,256,061	1,461,650
Parking Services	4221	2,019,265	2,256,479	2,279,967	2,307,483	2,406,363
Street Lighting	4225	-	-	-	-	4,200
Bicycle/Pedestrian System Maintenance	4227	25,859	-	70,000	70,000	98,000
Parking Citation and Permits Office	4229	672,970	730,417	739,027	693,831	766,971
After Hours Call Duty Program	4901	48,933	-	-	1,522	234
Homelessness Response	6105	1,027,732	973,004	992,812	1,152,920	980,420
<i>Subtotal General Fund</i>		<b>13,578,314</b>	<b>14,711,235</b>	<b>15,809,962</b>	<b>14,947,803</b>	<b>15,634,344</b>
Wharf Gate Operations	4226	748,001	774,244	780,829	772,479	815,379
<i>Subtotal Other General Funds</i>		<b>748,001</b>	<b>774,244</b>	<b>780,829</b>	<b>772,479</b>	<b>815,379</b>
Additional Traffic Engineering	4214	97,958	80,204	81,759	108,859	99,282
Traffic Signal Maintenance	4224	323,511	337,911	356,997	364,041	343,327
Street Lighting	4225	507,601	548,829	554,211	556,813	543,891
Bicycle/Pedestrian System Maintenance	4227	45,474	-	15,000	-	-
Traffic Impact	4228	174,052	183,967	186,941	187,598	192,111
Clean River, Beaches & Oceans	4235	704,753	1,090,988	1,857,032	852,323	867,126
Transportation Development Act	6301	-	1,200,000	-	-	1,200,000
Mechanical Maintenance	7831	4,742,650	5,352,311	5,622,235	5,437,982	5,713,979
Communications	7832	-	25,000	25,000	25,000	25,000
Employee Commute Van	7833	90,662	13,380	13,380	-	9,822
Pool Vehicles	7836	122,676	367,340	367,340	351,243	230,817

\*Sums may have discrepancies due to rounding

# Budget Summary - Public Works

	Fiscal Year 2025 Actuals*	Fiscal Year 2026			Fiscal Year 2027 Proposed*
		Adopted Budget*	Amended Budget*	Year-End Estimate*	
<i>Subtotal Other Funds</i>	6,809,337	9,199,930	9,079,895	7,883,859	9,225,354
<b>Total Expenditures</b>	21,135,652	24,685,409	25,670,687	23,604,141	25,675,077
<b>RESOURCES BY FUND:</b>					
General Fund	101 5,732,351	6,109,918	6,365,470	5,195,143	6,076,703
Municipal Wharf	104 1,019,548	1,070,000	1,070,000	997,360	1,013,000
Gasoline Tax	221 1,804,834	1,802,509	1,802,509	1,802,509	1,869,002
Traffic Impact	226 556,256	800,000	800,000	1,000,000	800,000
Fee-Citywide Fund	228 1,758,701	1,633,500	1,633,500	1,712,201	1,815,246
Clean River, Beaches & Ocean Tax Fund	235 628,110	635,000	635,000	630,000	650,000
Transportation Development Act	291 -	1,200,000	-	-	-
Technology Surcharge	295 10,433	6,600	6,600	7,000	7,200
Equipment Operations	811 3,338,929	3,031,645	3,269,690	2,990,145	3,199,831
<b>Total Resources</b>	14,849,162	16,289,172	15,582,769	14,334,358	15,430,982
<b>NET GENERAL FUND COST:</b>	<b>(6,286,489)</b>	<b>(8,396,237)</b>	<b>(10,087,918)</b>	<b>(9,269,783)</b>	<b>(10,244,095)</b>
<b>TOTAL AUTHORIZED PERSONNEL:</b>	<b>FY 2025</b> 62.00			<b>FY 2026</b> 66.00	<b>FY 2027</b> 64.00

\*Sums may have discrepancies due to rounding

## Organization Chart

