



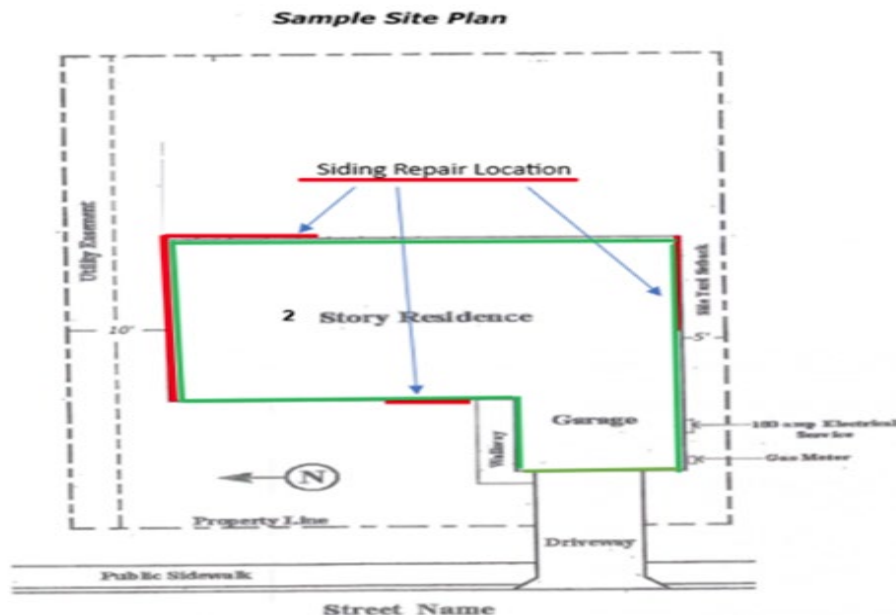
PLANNING & COMMUNITY DEVELOPMENT  
Building & Safety Division  
809 Center St. Rm 101, Santa Cruz, CA 95060

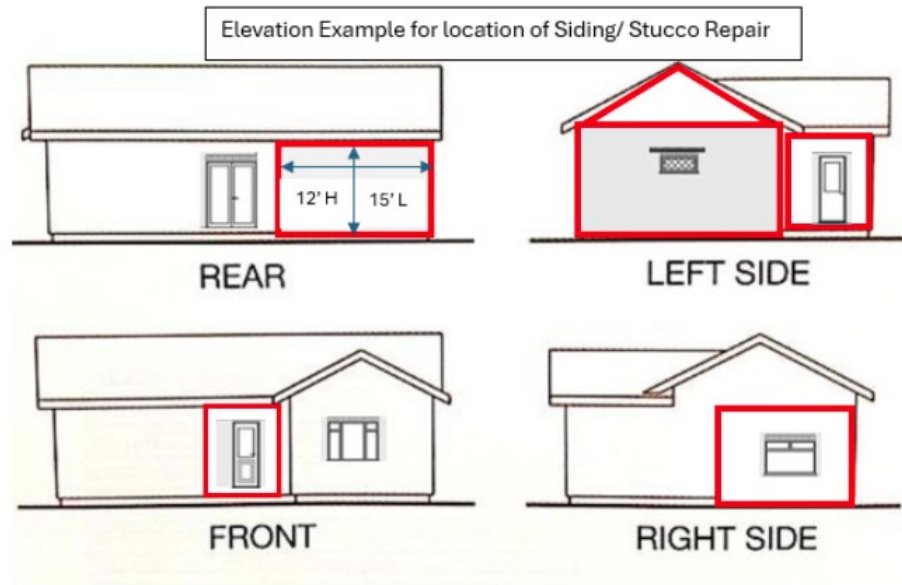


## SIDING REPAIR OR REPLACEMENT WORKSHEET

Any project involving the replacement or significant repair of exterior siding requires a building permit issued by the Building Division. This applies whether you are removing and replacing existing siding or installing new siding on any part of your home.

- ☐ **Verify Planning approval prior to permit issuance**
- ☐ **Completed permit application form**
- ☐ **Site/ Elevation plan:** Because your plan is to be the legal document to be reviewed and permitted for construction proposed, photos alone cannot be accepted for review. Please provide a site plan illustrating property line, the house footprint, and the areas to be re-sided with the following:
  - Reference Project address, Owner Name and Contact.
  - Applicable Codes
  - Complete Scope of Work intended. Please clarify within scope of work the proposed area / location of siding replacement. (Entire residence? Portions of 1st / 2nd floor only? Square footage portion to front, rear, left, right...)
  - Flood or WUI, specify on plan if project is within a FEMA Flood Zone, or WUI.
  - Specify on plan that the siding will be installed over suitable sheathing or other approved substrates that meet Section 2304.6 requirements and that it will conform to the water-resistant barrier requirements of Section 1402 [2022California Building Code 2022, Section 1404.2 and Section 1404.16].





☐ **Siding materials and their installation** must comply with the 2022 California Residential Code, including requirements related to:

- ☐ Weather-resistive barriers and flashing for proper moisture protection.
- ☐ Fire, wind, and water resistance ratings appropriate for your local climate zone and fire area.
- ☐ Attachment methods as specified by the manufacturer and the California Residential Code.
- ☐ The replacement siding must maintain required clearances from the ground and adjacent surfaces, as per code regulations.

### Inspections

- Scheduling an inspection is mandatory at key project milestones.
- **Typical inspections may include:**
  - Weather-resistive barrier (prior to siding installation)
  - Final inspection (once siding is complete)
- All work must be exposed for the inspector before covering.

This worksheet applies to exterior siding repair or replacement for residential one- and two-family dwellings plus any accessory structures or ADU's.

EXISTING CONDITIONS at \_\_\_\_\_ Santa Cruz, CA 95060

**Project site address**

- 1) The existing building is single story ☐ two story ☐ three story ☐
- 2) The existing siding is stucco ☐ stone ☐ lap ☐ panel ☐ shingle ☐ brick ☐
- 3) The existing siding material is metal ☐ engineered/composite ☐ manufactured ☐ pressboard ☐  
fiber cement ☐ stucco ☐ masonry ☐ wood ☐
- 4) The existing windows are aluminum ☐ vinyl ☐ fiberglass ☐ wood-clad ☐ composite ☐
- 5) The existing windows will be reused. YES ☐ NO ☐
- 6) The existing electrical system has PV solar panels with photovoltaic (solar) equipment mounted to existing siding. YES ☐ NO ☐
- 7) The existing building lateral bracing system is full sheathing ☐ K bracing ☐ 1x4 let-in bracing ☐  
panel shear walls ☐ engineered strong walls ☐ steel cross bracing ☐ unknown ☐

**PROPOSED SIDING REPAIR OR REPLACEMENT**

- 8) The proposed new siding is like for like, no changes to color or material. YES ☐ NO ☐
  - 9) The proposed new siding is less than 100 sq ft for the entire project. YES ☐ NO ☐
  - 10) The proposed siding repair is less than 10 sq ft for the entire project. YES ☐ NO ☐
  - 11) The proposed siding is a different material than existing. YES ☐ NO ☐
  - 12) New windows will be installed during the siding replacement project. YES ☐ NO ☐
  - 13) New insulation will be installed during the siding replacement project. YES ☐ NO ☐
- If answer to question 7 is **unknown**, plans are required **and only one (1) wall at a time may be replaced**.
  - If answers to questions 8 and 9 or 10 are **YES**, okay to issue permit based on description only.
  - If an answer to questions 11, 12, or 13 is **YES**, stop here, **plans are required**.

**Declaration:** I certify that all answers provided above are true and correct. Any inaccurate information provided on this worksheet could result in a significant additional cost to complete the project.

**Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_