



SPECIAL INSPECTION FORMS

Published: August 12, 2021

Project Title: _____ Permit Application #: _____
Project Address: _____

STATEMENT OF SPECIAL INSPECTION FORM

This Statement of Special Inspections is submitted in fulfillment of the requirements of CBC Sections 1704 and 1705. Special Inspections and Testing will be performed in accordance with the approved plans and specifications, this statement and CBC Sections 1704, 1705, 1706, 1707, and 1708.

The attached Summary of Special Inspections summarizes the Special Inspections and tests required. Special Inspectors will refer to the approved plans and specifications for detailed special inspection requirements.

Any additional tests and inspections required by the approved plans and specifications will also be performed.

BEFORE A PERMIT CAN BE ISSUED:

The owner or their representative, on the advice of the Registered Design Professional in Responsible Charge, shall complete, sign by all parties, and submit two (2) copies of this package to this Division for review and approval. All signatures required on page 2 shall be complete prior to the acceptance of the Special Inspection Forms and approval of the permit application.

**Inspection/Counter Staff and Plan Check Agencies:
Verify signatures on page 2 are complete prior to
acceptance of Special Inspection forms.**



SPECIAL INSPECTION FORMS

Published: August 12, 2021

Project Title: _____ Permit Application #: _____

Project Address: _____

The Owner and their General Contractor, where applicable, shall also acknowledge the following conditions applicable to Special Inspection and/or Testing.

1. The Owner recognizes their obligation to ensure that the construction complies with the approved permit documents and to implement this program of special inspections.
2. The Contractor is responsible for proper and timely notification to the Special Inspection Agency for items listed.
3. Only the authorized Special Inspection Agency shall take samples and transport them to their laboratory.
4. Copies of all laboratory reports and inspections are to be sent directly to this Division and to the Registered Design Professional in Responsible Charge by the Special Inspection Agency on a weekly basis.
5. Special Inspection Agency to submit names and qualifications of on-site Special Inspectors to this Division for approval. Submission of qualifications is not required when the agency utilizes the inspectors who are pre-approved by the City. See list attached.
6. The Special Inspection Agency shall issue each Special Inspector with an identification badge that indicates the following:
 - a. Name of Inspector
 - b. Photo of Inspector
 - c. The specific areas in which the inspector is qualified to inspect
 - d. An authorization signature by the Registered Engineer who is a full-time employee of the agency
7. The Special Inspector shall display their badge whenever performing the function of an inspector.
8. The Special Inspector is responsible to the Chief Building Official for immediate notification of any concerns and/or problems encountered.
9. It is the responsibility of the Contractor to review the Building Division approved plans for additional inspection or testing requirements that may be noted. A pre-construction conference at the job site is recommended to review special inspection procedures.
10. The Special Inspector shall use only Building Division approved drawings.
11. **BEFORE AN OCCUPANCY PERMIT CAN BE ISSUED:** A Final Report of Special Inspections documenting required Special Inspections, testing and correction of any discrepancies noted in the inspections shall be submitted prior to issuance of a Certificate of Use and Occupancy (Section 1704.2.4). The Final Report shall document:
 - a. Required special inspections
 - b. Correction of discrepancies noted in inspections
12. A Copy of final report is to be maintained at the job site for Building Inspector's review prior to final inspections.

ACKNOWLEDGEMENTS:

Registered Design Professional in Responsible Charge:

Print Name: _____ Sign: _____ Date: _____

Owner's Authorization:

Print Name: _____ Sign: _____ Date: _____

Licensed Contractor:

Print Name: _____ Sign: _____ Date: _____

Special Inspection Agency (Responsible Person):

Print Name: _____ Sign: _____ Date: _____

Project Geotechnical Engineer (if applicable):

Print Name: _____ Sign: _____ Date: _____



SPECIAL INSPECTION FORMS

Published: August 12, 2021

Project Address: _____

SPECIAL INSPECTION AND TESTING AGENCIES

The following are the Testing Agencies and Special Inspectors that will be retained to conduct tests and inspection on this project. If more than one special inspection agency will be performing the required special inspections, please list each below with the inspections they will be performing.

Responsibility	Firm Name	Address, Telephone, E-mail
1. Special Inspection Inspections: _____ _____		
2. Special Inspection Inspections: _____ _____		
3. Special Inspection Inspections: _____ _____		
4. Material Testing For nondestructive testing , submit special inspector names, qualifications , and certifications for review and approval		
5. Soils Inspections per Table 1705.6 The company and/or individuals performing the soils inspection must submit their qualification for review and approval		



SPECIAL INSPECTION FORMS

Published: August 12, 2021

Project Title: _____

Permit Application #: _____

Project Address: _____

SEISMIC AND WIND RESISTANCE

Seismic Requirements (Section 1705.12)

Description of seismic-force-resisting system and designated seismic systems subject to special inspections in accordance with Section 1705.12:

The extent of the seismic-force-resisting system and designated seismic systems is defined in more detail in the construction documents.

Wind Requirements (Section 1705.11)

Description of main wind-force-resisting system and designated wind resisting components subject to special inspections in accordance with Section 1705.11.3:

The extent of the main wind-force-resisting system and wind resisting components is defined in more detail in the construction documents.



SPECIAL INSPECTION FORMS

Published: August 12, 2021

Project Title: _____ Permit Application #: _____

Project Address: _____

SUMMARY OF SPECIAL INSPECTION

Complete the following form to indicate the types of special inspection required on this project. List the required inspections from the California Building Code Chapter 17; indicate Continuous or Periodic or both as required by code. Reference CBC Chapter 17 or the schedule below for a complete list of inspections.

CONSTRUCTION TYPE REQUIRING INSPECTION	LIST OF REQUIRED INSPECTIONS	C	P
Fabricated Items – §1704.2.5, 1705.10	Per items below for fabricated construction assemblies		
Alternate Materials and Systems – §1707.1			
Steel – §1705.2, including: • Cold-formed Steel Deck - §1705.2.2 • Open-web Steel Joists & Girders - §1705.2.3 • Cold-formed Steel Truss Span ≥ 60 feet -			
Concrete – Table 1705.3			
Masonry – §1705.4 Level B – TMS 402 / ACI 530 / ASCE 5, Table 1.19.2			
Wood – §1705.5			
Soils – Table 1705.6, including: • Driven Piles - §1705.7 • Cast-in-place Piers - §1705.8 • Helical Piles - §1705.9			
Pile Foundations – Table 1705.7			
Pier Foundations – Table 1705.8			
Helical Pile Foundations – §1705.9			
Wind Resistance – §1705.11			
Seismic Resistance – §1705.12			
Testing for Seismic Resistance – Section 1705.13			
Sprayed Fire-Resistant Materials – §1705.14			
Mastic and Intumescent Coatings – §1705.15			
Exterior Insulation & Finish System – §1705.16			
Fire-resistant Penetrations & Joints – §1705.17			
Smoke Control System – §1705.18			
Specify other tests, inspections or special instructions as required:			



SPECIAL INSPECTION FORMS

Published: August 12, 2021

Project Title: _____

Permit Application #: _____

Project Address: _____

CONTRACTOR 'S STATEMENT OF RESPONSIBILITY

Per Section 1704.4 of the 2022 California Building Code, the Contractor responsible for the construction of a main wind or seismic force resisting system, designated seismic system or a wind or seismic resisting component listed in the Summary of Special Inspections (structural tests and inspection schedule and as noted on the Building Division approved plans) shall submit a written statement of responsibility to the Building Official and the Owner prior to the commencement of work on the system or component.

To comply with the requirements of Section 1704.4, the Contractor acknowledges the following:

1. The Contractor is aware of the special requirements contained in the Summary of Special Inspections (structural tests and inspection schedule and as noted on the Building Division approved plans) prepared by the Engineer of Record or the Registered Design Professional per the requirements of Section 1704 of the 2022 CBC.
2. Control will be exercised to obtain conformance with the construction documents approved by the Building Official.
3. The Contractor has procedures for exercising control within the contractor's organization, the method and frequency of reporting, and the distribution of the reports.

Provide a brief description of the procedure:

4. The Contractor has the qualified personnel to exercise such control.

Specify the name (s) of the person(s) exercising such control and a brief description of their qualifications:

ACKNOWLEDGEMENT:

Licensed Contractor:

Print Name: _____ Sign: _____ Date: _____



RECOGNIZED SPECIAL INSPECTION & TESTING AGENCIES

Published: March 8, 2023

KEY:

RC = Reinforced Concrete

PC = Prestressed Concrete

SM = Structural Masonry

SW = Steel Welding

HSB = High-Strength Bolting

NDT = Non-destructive Testing

SWC = Structural Wood Construction

FP = Fireproofing

AGENCY NAME	ADDRESS	PHONE/FAX	RC	PC	SM	SW	HSB	NDT	SWC	FP	EXPIRATION DATE
ACE Quality Control	1830 Vernon St, Suite #7 Roseville, CA 95678	(916) 742-5096 (530) 241-5935	X	X	X	X	X			X	4/5/2025
Achievement Engineering Corp.	2455 Autumnvale Drive, Unit E San Jose, CA 95131	(408) 217-9174 (408) 217-9632	X	X	X	X	X	X	X	X	5/16/2025
Advanced Testing & Inspection, LLC	540 Brunken Avenue, Suite B Salinas, CA 93901	(831) 422-2272 (831) 597-2004	X	X	X	X	X			X	10/1/2022
Apex Testing Labs, Inc.	1790 Yosemite Ave San Francisco, CA 94124	(415) 550-9800 (415) 550-9880	X	X	X	X	X	X		X	5/3/2025
Applied Materials & Engineering, Inc.	980 41st Street Oakland, CA 94608	(510) 420-8190 (510) 420-8186	X	X	X	X	X	X	X	X	4/11/2025
Aries Engineering	5357 Persimmon Grove Ct San Jose, CA 95123	(408) 634-0087	X			X	X		X		9/3/2023
Baez Geotechnical Group (BGG)	1686 Second St, Ste. 205 Livermore, CA 94550	(925) 766-1616	X	X	X						4/22/2022
BAGG Engineers	138 Charcot Avenue San Jose, CA 95131	(650) 852-9133 (650) 852-9138	X	X	X	X	X	X	X	X	7/6/2023
Berlogar, Stevens & Associates	5587 Sunol Boulevard Pleasanton, CA 94566	(925) 484-0220 (925) 846-9645	X	X	X	X	X			X	9/4/2021
Biggs Cardosa Associates, Inc.	865 The Alameda San Jose, CA 95126	(408) 296-5515 (408) 296-8114	X	X	X	X	X				1/14/2024
B.S.K. Associates	399 Lindbergh Ave Livermore, CA 94551	(925) 315-3151 (925) 315-3152	X	X	X	X	X	X		X	5/1/2025
Cal West Inspection Services	5109 Sweeney Road Winters, CA 95694	(707)365-5958	X			X	X			X	11/12/2024
Consolidated Engineering Labs	2001 Crow Canyon Rd, Suite 100 San Ramon, CA 94583	(925) 314-7100 (925) 855-7140	X	X	X	X	X	X	X	X	4/8/2025
Construction Testing Services	2118 Rheem Drive, Suite A Pleasanton, CA 94588	(925) 462-5151 (925) 462-5183	X	X	X	X	X	X	X	X	12/15/2022
CTE Cal, Inc.	46716 Fremont Boulevard Fremont, CA 94538	(510) 573-6362 (510) 573-6684	X	X	X	X	X	X	X	X	10/1/2022
Earth System Pacific	48511 Warm Springs Blvd, Suite 210 Fremont, CA 94539	(510) 353-3833 (888) 567-4292	X	X	X	X	X	X	X	X	3/3/2024
ENGEO Incorporated	2010 Crow Canyon Pl., Suite 250 San Ramon, CA 94583-1545	(925) 866-9000 (888) 279-2698	X	X	X	X	X	X	X	X	8/7/2022
Geissler Engineering	83e Beach Road Belvedere, CA 94920	(415) 992-9393	X			X	X		X		10/5/2023
Geocon Consultants, Inc.	6671 Brisa Street Livermore, CA 94550	(925) 371-5900 (925) 371-5915	X	X	X	X	X		X	X	10/7/2023
HP Inspections	690 Sunol Street, Bldg. H San Jose, CA 95126	(408) 288-8460 (408) 271-0902	X	X	X	X	X	X		X	1/27/2024
Inspection Consultants, Inc.	1515 North C Street Sacramento, CA 95814	(916) 321-5580 (916) 321-5590	X	X	X	X	X			X	1/20/2020
Inspection Services Inc.	1798 University Avenue Berkeley, CA 94703	(415) 243-3265 (415) 243-3266	X	X	X	X	X	X	X	X	6/25/2022
KC Engineering Co.	865 Cotting Lane, Suite A Vacaville, CA 95688	(707) 447-4025 (707) 447-4143	X	X	X	X	X			X	11/7/2020
Kleinfelder Inc.	2601 Barrington Ct. Hayward, CA 94545	(925) 484-1700	X	X	X	X	X	X		X	/30/2022
Korbmacher Engineering Inc.	480 Preston Court, Suite B Livermore, CA 94551	(925) 454-9033 (925) 454-9564	X	X	X	X	X	X	X	X	2/2/2024
Krazan and Associates Inc.	1061 Serpentine Lane, Suite F Pleasanton, CA 94566	(925) 307-1160 (925) 307-1161	X	X	X	X	X	X	X	X	3/2/2024



RECOGNIZED SPECIAL INSPECTION & TESTING AGENCIES

Published: March 8, 2023

AGENCY NAME	ADDRESS	PHONE/FAX	RC	PC	SM	SW	HSB	NDT	SWC	FP	EXPIRATION DATE
MatriScope Engineering Laboratories, Inc	6244 Preston Av Livermore, CA 94551 601 Bercut Dr. Sacramento, CA 95811	(510) 763-3601 (916) 375-6700	X	X	X	X	X	X	X	X	5/16/2025
Mid Pacific Engineering, Inc MPE	4200 N. Freeway Blvd., Suite 5 Sacramento, CA 95834	(916) 927-7000	X	X	X	X	X	X		X	3/12/2023
Moore Twining Associates, Inc.	2527 Fresno Street Fresno, CA 93721	(559) 268-7021 (559) 268-0740	X	X	X	X	X			X	8/8/2021
Nicholas Engineering Consultants	6743 Dublin Boulevard, #15 Dublin, CA 94568	(925) 829-8090 (925) 829-0235	X	X	X	X	X		X	X	5/7/2022
Ninyo & Moore	1956 Webster Street, Suite 400 Oakland, CA 94612	(510) 633-5640 (510) 633-5646	X	X	X	X	X	X	X	X	5/20/2024
NORCON LLC	1661 Tennessee St. Suite 201 San Francisco, CA 94107	(415) 710-1155	X	X	X	X	X	X	X	X	9/1/2023
Pacific Crest Engineering, Inc.	444 Airport Blvd, Ste. 106 Watsonville, CA 95076	(831) 722-9446 (831) 722-9158	X		X		X				1/7/2022
Picot Inspection	2162 62th Ave. Oakland, CA 94621	(510) 847-8990	X	X	X	X	X			X	3/10/2023
PJC & Associates, Inc.	600 Martin Ave, Ste 210 Rohnert Park, CA 94928	(707) 584-4804	X		X	X					8/5/2019
Professional Service Industries, Inc.	380 Tennant Ave, Ste. 3 Morgan Hill, CA 95037	(408) 669-5500	X		X	X	X			X	3/26/2022
Quantum Geotechnical	6288 San Ignacio Ave. Suite D San Jose, CA 95119	(408) 629-3822 (408) 629-3825	X	X	X					X	8/10/2019
RES Engineers, Inc.	1250 Missouri Street, Suite 207 San Francisco, CA 94107	(415) 822-4625 (415) 822-8925	X	X	X	X	X	X	X	X	6/3/2022 Pending Review
RMA Group	130 Archer Street San Jose, CA 95112	(408) 362-4920 (408) 362-4926	X	X	X	X	X	X	X	X	4/2/2022
Salem Engineering Group, Inc.	4055 W. Shaw Ave, Suite 110 Fresno, CA 93722	(559) 271-9700 (559) 275-0827	X	X	X	X	X	X		X	8/26/2025
Signet Testing Laboratories	3526 Breakwater Court Hayward, CA 94545	(510) 887-8484 (510) 783-4295	X	X	X	X	X	X	X	X	1/11/2025
Smith-Emery Company	P.O. Box 880550, Hunters Point Shipyard, Building 114, San Francisco, CA 94188	(415) 642-7326 (415) 642-7055	X	X	X	X	X	X	X	X	8/17/2023
Stevens Ferrone & Bailey	1600 Willow Pass Court Concord, CA 94520	(925) 688-1001 (925) 688-1005	X	X	X	X	X		X	X	3/6/2022
Structure Groups	2352 Research Drive Livermore, CA 94550	(925) 447-9900 (925) 447-9901	X	X	X	X	X		X	X	2/2/2021
Summit Associates	2300 Clayton Road, Suite 1380 Concord, CA 94520	(925) 363-5560 (925) 363-5511	X	X	X	X	X	X	X	X	12/12/2022
Terracon Consultants, Inc.	5075 Commercial Circle, Suite E Concord, CA 94520	(925) 348-9057	X	X	X	X	X	X		X	4/9/2024
Testing Engineers Inc.	2811 Teagarden Street San Leandro, CA 94577	(510) 835-3142 (510) 834-3777	X	X	X	X	X	X	X	X	10/25/2024
Twining	1572 Santa Ana Avenue Sacramento, CA 95838	(916) 649-9000 (916) 921-8532	X	X	X	X	X	X	X	X	2/2/2024
Valley Inspection	326 Woodrow Avenue Vallejo, CA 94591	(707) 552-7037 (707) 552-7022				X			X	X	6/6/2025
Wallace-Kuhl & Associates, Inc.	3050 Industrial Boulevard West Sacramento, CA 95691	(916) 372-1434 (916) 372-2565	X	X	X	X	X	X		X	8/21/2023
Youngdahl Consulting Group Inc.	1234 Glenhaven Court El Dorado Hills, CA 95762	(916) 933-0633 (916) 933-6482	X	X	X	X	X	X	X	X	1/27/2024

Notes:

1. Agencies may have offices in more than one location.
2. Agencies with a "Pending Review" status are recognized.
3. Other agencies may be approved by the Building Official.

Agencies have not been evaluated for geotechnical special inspection. Agencies may not be qualified to perform all aspects of special inspection. The Building Official may add and/or remove agencies from this list. * Agency Subcontracts Laboratory Services.